

Position Title	Support Worker	Department	Aged Care Services
Location	Darwin	Date Revised	29/04/2022
Reports to	Service Delivery Team Leader – Darwin	Employment Type	Casual

Carers NT values its workforce members. We aim to provide workforce members opportunities for consultation; involvement and development, job satisfaction and in a workplace where people enjoy coming to work.

Carers NT workforce members are committed to the outcomes of the Organisation by being engaged, creative, innovative and proactively identifying continuous improvement opportunities. By accepting accountability, acting reliably and responsibly, and demonstrating loyalty, we preserve an environment that supports sincerity, honesty, ethical behavior resulting in a high level of trust between our community and each other.

Position Summary:

This Support Worker role will be responsible for assisting in the provision of culturally appropriate care to frail aged people in community settings. The key purpose for this position is to provide quality care that enhances and promotes the quality of life for the clients.

Position responsibilities:

- Work under the directive of the Manager/Team Leader
- Provide personal and practical care services to clients
- Support with activity plans and goals
- Work effectively as an individual and in a team to contribute to culturally appropriate care.
- Ensure that all clients have a high level of care and support
- Assist in the promotion of mental and physical activity of clients through activities of interest.
- Support the maintenance or restoration of client’s independence

Key Performance Indicators

- Maintained effective communication including advise on any potential risks to clients /organisation.
- Documented Services delivered in line with client’s goals and expected outcomes.
- All clients treated with respect and cultural sensitivity and awareness is displayed
- Provision of evidence of clients receiving high level of care and support.

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Position Description FM 2-6140: Human Resources Support Worker - Aged Care

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| <ul style="list-style-type: none"> • Adhere to Carers NT policies and procedures • Maintain confidentiality on all matters relating to Carers NT clients and teams. • Completion of all relevant documentation in regards to supports provided and client records management • Work, Health & Safety – ensure own safety and the health and safety of others • Administer immediate first aid and CPR when necessary | <ul style="list-style-type: none"> • All Carers NT policies and procedures are read and adhered to including Work Health and Safety • Client records are maintained and accurate information recorded in timely manner • Safety guidelines are adhered to at all times. |
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Selection Criteria:

Essential:

1. Qualification in Aged Care, Disability or Community Care Services Work or equivalent (Minimum Certificate III)
2. Current First Aid and CPR Certificate or willingness to obtain
3. Sound understanding of person-centred care
4. Understanding of wellness and enablement principles and how they apply to the delivery of care services
5. Proven experience in driving larger commuter vehicle with multiple passengers
6. Physically fit in order to carry out required roles to meet client's needs
7. Problem Solving skills
8. Ability to work flexible hours including nights and weekends
9. Ability to be away from place of residence for short periods of time

To be considered for the role, you will also need to meet the mandatory compliance requirements which includes:

10. Working with Children Clearance (Ochre Card)
11. National Police Clearance (dated within 6 months or less)
12. Current First Aid & CPR certificate
13. Covid-19 vaccination(s) (as per CHO Directions)
14. C Class drivers' licence

Desirable:

1. Dementia Care Experience
2. Effective computer skills (Word processing, database, internet, email)
3. Ability to demonstrate a high level of cross-cultural awareness in the workplace

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